

Minutes

HBRA Directors Meeting – Zoom

Tuesday February 27th – 6:30 p.m.

Attending: Wray, Karen, Andrew, Alf, Cheryl

Regrets:

1. Grounds

a. Update on survey with application to Land Titles?

Scott Murray provided the following update:

I spoke with Andrew from Polaris Land Surveying this afternoon to get an update from their site visit with the Surveyor General. He said everything went well and the correspondence since then has been positive, meaning that the SG agrees with Polaris's findings. Here is a rough idea of the next steps and timelines:

- The last of the SG concerns were addressed today.
- SG will give Polaris a preliminary approval letter for the natural boundaries- Mid-March.
- Polaris will re-pin the lot corners (not the natural boundary)- End of March.
- Polaris will create the reference plan which will be certified by Polaris and signed by HBRA- Mid-April.
 - This will also have to be sent to the provincial approving officer, in the case MOTI, which is an unknown timeframe as of now.
- Registration with SG- Early May.

So as of right now, everything is good news, and they are making headway.

Project is slightly over budget but being monitored closely. Andrew will check with Scott to see if we can get an estimate on funds required to complete.

b. Spring cleanup

- Andrew provided updates for the Spring newsletter. Cheryl to send out.

c. Request re roofing materials lot 91.

- Rules say metal or wood. Request is to use an asphalt product that is earth tone. Approved.

d. Garbage will be unlocked for the long weekend

e. House Repairs required.

- Caretakers have provided a list. Some urgent. Cheryl to contact caretakers to approve proceeding with urgent repairs up to the money left in the budget for this year. Work to be completed and money to be spent by Mar. 31. Wray will meet with John and Shelley in March to come up with a plan for repairs out of the 2024 – 25 budget.

2. Treasurer

a. AGM will be May 19th- request for hall booking is in.

b. Budget planning for 2024 / 2025

- Karen provided materials for review of revenue and expenses. This will be refined for the next meeting. We are expecting a dues increase this year. Any budget items or comments to be sent to Karen prior to the next meeting.
- Carl sent Wharf budget ideas.

3. Wharves

a. Update on the breakwater

- Broke again, fixed again. There is still rope used to hold things in areas and this is what is breaking. We need to do a complete review and make sure this are safe and secure prior to next winter. Should we consider having a professional review and give opinions?
- Send Carl \$ for gift for his friend who brought his boat to help.

4. Secretary

a. Bylaw update status

- Reviewing to make sure we are in compliance with changes made to the act. Substantive changes like proxy voting will require a committee and volunteers.

b. Finalize spring newsletter to send out Mar 1.

5. President

a. Green Space report status – plans for next steps?

b. Wray will review the association general insurance policy to ensure we have liability insurance coverage on the wharves.

c. Preparation for AGM

- Positions up for election: President, Grounds, Secretary

d. Thanking members who go above and beyond for the park.

6. Next meeting – Tuesday April 16, 6:30 p.m. zoom